# Opening of the sprint Planning meeting:

1. the Sprint Planning Is the time for the team and product owner to agree on the next deliverable items in a way that will be clear both for the team and product owner of what would be the expected outcome.

2. The Rules:

* it's up to the team to determine how much they can do in the sprint.
* User stories should be independent and estimable.
* The team can request more info and clearer Acceptance criteria, as they will need to commit to them

3. who are the participants

4. Not repeating the agenda, as they already have it

5. The meeting is time boxed

5. for this meeting **I will Record the results**

Agenda:

-----------------------------------First part with product owner --------------------------------------------------

1. Scrum master kicks off and reminds every one of the rules.
2. Present last sprint velocity to be used for this sprint.
3. Product owner present proposed Product backlog items to be consider for the sprint backlog.
4. Product owner Answers clarifying questions and elaborates acceptance criteria.
5. \*\*Team Estimate The user story
6. Repeat steps 3-5 until the team say he could not accept more.
7. The Team commit to Sprint backlog.

------------------------------------Second Part Product owner is welcome but not required---------------

1. Team Dissects User stories into Tasks.